

Moraine Watch Checklist: Step-by-Step Guide

Contact Information

Name: _____

Community Organization: _____

Email Address: _____

Phone Number: _____

Date: _____

Description of Application

Is the application: Open?

Closed?

File Number: _____

Municipality: _____

Road Address: _____

Municipal/ Legal Description (Lot and Concession): _____

GPS Coordinates (UTM or latitude / longitude, if available): _____

Staff Planning Report No.: _____

Other Reports: _____

Proponent/Applicant: _____

Size of Land Parcel: _____

General Description of Proposal: _____

Additional Notes (e.g., more information on nature of development, observations, anecdotal evidence etc.): _____

Step 1: Determine if ORMCP Applies - "Commenced/ Decision" Dates

Is the application on the Oak Ridges Moraine? Yes No

Is the application a:

a) New Application (made after November 17, 2001)?

If so, proceed to step 2 and continue through the checklist

b) Transition Application (commenced but no council decision made prior to November 17, 2001)?

If so, proceed to step 2 and then directly to step 7.

c) "Grandfathered" application (decided prior to November 17, 2001)?

If so, the ORMCP does not apply. Proceed to step 8b.

Step 2: Determine Land Use Designation of the Application

In which of the following ORMCP land use designation areas is the application located?*

Natural Core Area

Natural Linkage Area

Countryside Area

Settlement Area

* The application may be located in more than one ORMCP land use designation.

Proceed to step 3 for new applications, or to step 7 for transition applications (see step 1 for details).

Comments:

Step 3: Determine the Type of Application/Development Proposal

a) Is the application for a/an:

Official Plan Amendment

Existing Designation _____

Proposed Designation _____

Zoning By-Law Amendment

Existing Zoning _____

Proposed Zoning _____

Draft Plan of Subdivision

Site Plan Approval - File Number: _____

Severance/Consent

Minor Variance

Existing _____

Proposed Change _____

b) Description of Proposed Uses:

Residential plan of subdivision - number of units: _____

Industrial plan of subdivision - number of lots: _____

Creation of a new lot(s) for purposes of building a structure - number of lots: _____

Road project as an undertaking under the *Environmental Assessment Act*

Servicing project (water or sewage) as an undertaking under the *Environmental Assessment Act*

Institutional - describe: _____

Other (please specify) _____

Unsure

Proceed to step 4.

Comments: (details about proposed uses)

Step 4: Determine if the Proposed Use is Permitted

Is the proposed use one of the permitted uses for the relevant land use designation?

Natural Core Area [s.11] Yes No

Natural Linkage Area [s.12] Yes No

Countryside Area [s.13-17] Yes No

Settlement Area [s.18] Yes No

Proceed to step 5.

Comments:

Step 5: Identify Special Features of the Site and Adjacent Lands

Are any Key Natural Heritage Features (KNHFs) within 120m of the site? [s.22]

Yes No Unsure

Are any Hydrologically Sensitive Features (HSFs) within 120m of the site? [s.26]

Yes No Unsure

Are the subject lands located within a Wellhead Protection Area? [s.28]

Yes No Unsure

If yes, are the proposed uses for anything other than personal or family use?

Yes No Unsure

Are the subject lands located within an Area of High Aquifer Vulnerability? [s.29]

Yes No Unsure

Are the subject lands located within a Landform Conservation Area? [s.30]

Yes Category 1 or Category 2

No

Unsure

Proceed to step 6.

Comments:

Step 6: Identify Specific Land Use Policies and Conformity Requirements

Is the proposal for:

- Creating a new lot [s.32]
- Agriculture-related use [s.34, Definitions]
- Mineral-aggregate operation or wayside pit [s.35]
- Low-intensity recreational use [s.37]
- Major recreational use [s.38, 20, 13(5)]
- Small-scale commercial/industrial/institutional use [s.40, 20, 13(5)]
- Transportation, infrastructure, or utilities use [s.41]

Do the following apply?

- The property will be serviced by partial services [s.44]
- The proposal will create 1 to 3 new lots [s.32]
- The proposal is a major development [as defined in s.3]:
 - It will create 4 or more new lots [s.24(4-8), 30(8), 43, 45]
 - It will include construction of buildings with total ground-floor area equal to or greater than 500m² [s.24(4-8), 30(8), 43, 45]

Proceed to step 8a.

Comments:

Step 7: Determine if Transition Applications Conform

(Remember, this step is only for transition applications, see step 1 for details)

a) In Settlement Areas:

If the application was commenced but no decision was made before November 17, 2001 then the ORMCP does not apply (assessment complete). Proceed to step 8b.

b) In Natural Core Areas, Natural Linkage Areas and Countryside Areas:

If the application was commenced but no decision was made upon or before November 17, 2001 then section 48 (Part V) of the ORMCP applies. Section 48 identifies specific prescribed provisions that apply to transition files as follows:

Do the planning, design and construction practices of the proposed use involve buildings or other site alterations that impede the movement of plants and animals? [s.20]

Yes No Unsure

Are any Key Natural Heritage Features (KNHFs) within 120m of the site? [s.22]

Yes No Unsure

Are any Hydrologically Sensitive Features (HSFs) within 120m of the site? [s.26]

Yes No Unsure

If the application is a major development, have studies shown that the quality and quantity of water will be impaired? [s.43(1)(b)]

Yes No Unsure

Does the application contain provisions for the disposal of stormwater into a kettle lake? [s.45(7)]

Yes No Unsure

Does the application contain plans for stormwater management ponds to be located in key natural heritage features or hydrologically sensitive features? [s.45(8)]

Yes No Unsure

Does the application contain plans for new rapid infiltration basins and rapid infiltration columns? [s.47]

Yes No Unsure

Proceed to step 8a.

Comments:

Comments:

Step 8a: OPEN application - Determine What Your Results Mean

Summary of the significance of the results of steps 4-6 (new applications) and step 7b (transition applications):

- Step 4 If the proposed use is not permitted under the relevant land use designation(s) (i.e., if you checked “no”), the application does not conform. This is a ‘red flag.’
- Step 5 If the answer is no to all questions in this step, then no further analysis of this information is required. If the answer is yes to any of these, a detailed analysis (level two) will be required to determine if the application has adequately addressed all the required policies.
- Step 6 Any option that has a check mark in this step will require further analysis (level two) to determine the Specific Land Use Policies and conformity requirements.
- Step 7b If the answer is no to all questions in this step, then no further analysis of this information is required. If the answer is yes to any questions, a detailed analysis (level two) will be required to determine if the application has adequately addressed all the required policies.

Proceed to step 8b to determine how to archive your findings and, if necessary, how to obtain help with further analysis (i.e., level two).

Comments:

Step 8a: CLOSED application - Determine What Your Results Mean

Summary of the significance of the results of steps 4-6 (new applications) and step 7b (transition applications):

Step 4 If the proposed use is not permitted under the relevant land use designation(s) (i.e., if you checked “no”), the application does not conform.

Did council come to this same conclusion? Yes No

Step 5 If the answer is no to all questions in this step, then no further analysis of this information is required. If the answer is yes to any of these, a detailed analysis (level two) is required to rate planning staff’s evaluation and response and what, if any, recommendations to council were made.

Step 6 Any option that has a check mark in this step will require further analysis (level two) to determine the Specific Land Use Policies and conformity requirements.

Step 7b If the answer is no to all questions in this step, then no further analysis of this information is required. If the answer is yes to any questions, a detailed analysis (level two) will be required to determine how staff responded and if the proponent was required to adequately address all the required policies.

Proceed to step 8b to determine how to archive your findings and, if necessary, how to obtain help with further analysis (i.e., level two).

Comments:

Step 8b: Determine Next Steps and How to Get Involved in Analysis of Your Findings

- Share your findings with STORM Coalition:
Tel: 905 880 3465
Fax: 905 880 3466
info@stormcoalition.org
- Contact STORM Coalition to assist in the analysis of your findings (for level two analysis, or for anywhere you encountered uncertainties in the checklist)
- Post your results on the Moraine Watch Tracking System (visit www.monitoringthemoraine.ca to find the link) and an opportunity for dialogue will be established
- Use your findings in your community group's work

Your findings may also be analyzed and used in the annual Monitoring the Moraine Status Report.

Comments: